**Our Lady of Grace Catholic School**

**Parent School Organization (PSO)**

**Meeting Minutes of Tuesday, October 11, 2022**

**9:30 AM – Cassidy Hall**

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| **Attendees:** | Liz Reeves  Jackie Walter  Amanda Fritz  Stevie Sislo  Mike McGinty  Taylor Mahoney  Erica Hamilton | Emily Sefton  Renee Rasmussen  Ellie Zavoral  Marie Maslowski |  |
| **Prayer**  **Minutes Approved** | * Led by Liz Reeves * Erica Hamilton moved to approve, Taylor Mahoney seconded | | |
| **Leadership Report**  **Mike McGinty**  **Jim Dahlman** | Head of School Update   * + - Thank you for all that PSO does, especially Marathon and Grandparents Day – positive feedback on both     - Settling into academic components of school, just finished MAP testing     - Need for additional hires in preschool, especially teachers | | |
| Treasurer’s Report  Amanda Fritz | * On budget and nothing out of ordinary on expenses. | | |
| **Recent Events** | | | |
| Dedication Weekend | * Successful event * Sold a few Bernies | | |
| Pep Fest/Marathon | * Financial results successful * 90 minute Marathon celebration – well received * Need to determine how to handle next year because of calendar | | |
| Pancake Breakfast | * Learning: limit ticket sales at the door and rely on historical data * Consider difference * Next year – if use this vendor again, bring two griddles | | |
| Grandparents Day | * 5th and 7th on 9/28 – 71% of students had VIP * 1st and 3rd on 10/5 – 78% of students had VIP * Glitch second week – no setup. Need to confirm process for future events to ensure Maintenance has necessary info * Next year, consider asking Sisters to accompany students to classroom to support students without grandparents * Angela Brown will join committee next year, Heather Hoyt will roll off | | |
| Parent Socials/Coffees | * Coffees have all happened except 8th grade (winter) * All went well – next year, will have all in Sept post Labor Day * Will transition preschool coffee to be part of PSO initiative * All will be in Grace Hall and will combine some of the upper grades * PNO – last one is tonight until Middle School in November * Next year, do Pre, K and 1st in early Oct, leave rest for Nov to spread out school social events * Moms Night Out in winter (Hilltop) | | |
| Secret Santa Shop Photo | * 10/8 and 10/9 * $7060 gross sales | | |
| **Upcoming Events** |  | | |
| Family Mass and Breakfast | * 10/17 Mother/Daughter * 10/18 Father/Son * Donuts and coffee after mass * Men’s club has graciously agreed to pay for the donuts again * SUG went out for RSVP’s and for parent and MSSC volunteers * We could use a few more parent volunteers * In the Weekender last week and this week | | |
| Veteran’s Day | * Time changed to 1:30pm * Friday Nov 11 * Ordered decorated cookies for all 4 branches of the military * MSSC to put out flags * MSSC to make cards to give to the Veterans * Grades 4-8 attend and any other students with a Veteran can attend | | |
| Thanksgiving Baskets | * Need second chair for this event – parent with middle schoolers could be helpful | | |
|  |  | | |
| **Looking Ahead** | | | |
| |  |  | | --- | --- | | Sponsor-A-Family | * Consider how to provide opportunities for OLG families to contribute what they are comfortable with in cases where gift asks are large | | Santa’s Secret Shop | * Bring to exec meeting next year to begin planning process * Organized basement, compared current inventory with last year’s inventory * Visited JP II – financial support for Newcomer program to help older students arriving with ESL * Dec 14 check presentation date * Will try to bring JP II administration to see shop this year * If we open the sale to the parish / preschool this year, will likely need more shopping mid-week | | Staff Christmas Gift | * Included in holiday gift collections | | Holiday Boutique | * 12/11 | | Student Christmas Lunch | * 12/16 * Exploring other food options – pizza is not as exciting anymore | | Staff Christmas Lunch | * 12/20 | | | | |
| **Ongoing/Discussion Topics / Open Floor** | | | |
| Preschool Integration | * Have been in touch with Mrs Rogers on preschool room parents * Working on how to integrate Preschool into PSO activities | | |
| Art Adventures | * Kicked off last week with book and gift card distribution * Reaching out to teachers to coordinate * Will meet with principals to discuss possibility of preschool / middle school inclusion in future | | |
| Room Parents |  | | |
| Library | * Piloting new program to accommodate volunteers who primarily want to interact with kids and those who want to support library administrative needs (filing books, etc.) * 20 volunteers trained to support administrative needs on specific day of week through end of calendar year * Beth is always looking for curriculum ideas – share with Library chairs | | |
| Resource Room | * SUG went out this week | | |
| Social Shopping Events | * Evereve in Dec and April * Bean & Ro in Nov and May * Vineyard Vines in Dec and March / April * SUG in order to give stores number of attendees | | |
| MSSC | * 70+ students enrolled * Completed 7 events so far * 9 more planned this fall | | |
| New Families | * Class point person was a good model for transfer students in non-K grades * Need to better coordinate administrative integration of new families with systems (Educate, Weekender, PSO distribution lists, etc.) | | |
| Uniforms | * Uniform and NUD approved items should be available year round at Educational Outfitters * Conversations happening around modifying middle school girls skirt in future years | | |

**Next Meeting Date: Nov 15, 2022 at 9:30am, Church Dining Room**